

REVISED 6.15.10

TO: Camden Select Board, Assessors & Wastewater Commissioners

FROM: Roberta Smith, Town Manager

**RE: Agenda Notes for June 15, 2010
Washington Street Conference Room**

DATE: June 10, 2010 – 7:00 PM

1. **Public input on non-agenda items.**
2. **Establishment of the Rules and Order of Business to be followed at Select Board meetings in accordance with Article II, Section 12b of the Town Charter.** Please see the draft Rules of Order enclosed for your consideration.

Action required: *A motion to adopt the Rules and Order of Business for Select Board Meetings as drafted.*

3. **Maine Coast Community Wind presentation by George Baker.** Late in 2009 the Select Board, upon recommendation of the Energy Committee contracted with the Island Institute to perform an organizational form study of a Community Wind project on Ragged Mountain. The presentation on the 15th is a report on that study. A notice regarding the presentation has been sent to officials in the Towns of Rockport and Hope. For reference, please see the enclosed Energy Committee memo and presentation outline from Maine Coast Community Wind.
4. **Consideration of Knox RCC Tower.** The Knox County Regional Communications Center (RCC) has asked the Town to relinquish its Police frequency to Knox County. Enclosed you will find the County's letter of request and the report from the Consultant that was hired on Camden's behalf to review coverage issues. Attorney Kelly, Chief Roberts and I are following-up on some additional questions regarding this request. Our expert, Carl Croft, will attend the Board meeting to discuss the proposal and answer questions for the Board. The County is anxious that this transfer take place to allow them to continue with the upgrades at the RCC and we are anxious to assist with that upgrade; however, we want to be certain that the Camden Police Department will end up with the best radio coverage options.
5. **Review and approval of FY11 Snow Bowl Budget.** Enclosed for the Board's review and approval is the FY11 Snow Bowl Budget. Included is a cover budget message from Jeff Kuller along with a revised Snow Bowl CIP and Snow Bowl statistics.

Action required: *A motion to approve the FY11 Snow Bowl Budget as presented.*

6. **Consideration of Pen Bay YMCA to use Barrett Cove to park their canoe trailer during the summer day camp program from June 21st – July 30th 2010.** The request from the YMCA and a recommendation of Jeff Kuller and the Parks & Recreation Committee is enclosed for your consideration.

Action required: *A motion to approve the YMCA use of the Barrett's cove parking lot as requested.*

7. **Public Hearing regarding an application of Fred Blake and ADF, Inc. at 44 Bay View Street to extend an existing wharf approximately 10 feet in the inner harbor. (To be continued**

to July ?, 2010) Due to the agenda length and scheduling this item has been rescheduled. We will not need to re-advertise the public hearing if the Board merely votes to continue the hearing to a date certain.

Action required: *A motion to continue the public hearing on this item to July ?*

- 8. Consideration of the following Victualer's License renewals: Blue Harbor House, Camden Bagel Café, Camden Hideaway Inn, Camden Riverhouse Hotel, Castlevew by the Sea, Thai Kitchen by Yang, and Quarry Hill.** All applications have been reviewed and approved by the Codes Officer and the Fire Chief.

Action required: a motion to approve the Victualer's License renewals as listed.

- 9. Consideration of the following Lodging Establishment License renewals: Blue Harbor House, Camden Hideaway Inn, Camden Riverhouse Hotel, Captain Swift Inn, and Castlevew by the Sea.** All applications have been reviewed and approved by the Codes Officer and the Fire Chief.

Action required: a motion to approve the Lodging License renewals as listed.

- 10. Reappointment of the Road Commissioner pursuant to Title 23, Section 2701, MRSA.** A motion is needed for the reappointment of Richard Seibel for the ensuing year.

- 11. Reappointment of the Harbormaster pursuant to the Harbor & Waterways Ordinance, Article III, Section 3.** A motion is needed for the reappointment of Steve Pixley for the ensuing year.

- 12. Reappointment of an Assessor's Agent pursuant to Article IV, Part C, Section 2 of the Town Charter.** A motion is needed for the reappointment of Wesley Robinson for the ensuing year.

- 13. Confirmation of the Town Manager's appointments of the Treasurer, Tax Collector, and the Town Clerk and Department Heads pursuant to Article III of the Town Charter.** Please see the enclosed list of appointments for confirmation.

- 14. Assignment of Select Board Liaisons to Town Committees and Boards.** Please see enclosed list from last year.

- 15. Confirmation of Town Manager's appointment of Philip Roberts to serve as Assistant Town Manager from June 24, 2010 through July 9, 2010.** This appointment covers the period of time I anticipate being out of town.

16. Committee Reports

17. Manager's Report

CAMDEN WASTEWATER COMMISSIONERS
TUESDAY, June 15, 2010 - 7:00 P.M.
Washington Street Conference Room
This meeting will be broadcast on Channel 22

1. Establishment of the Rules of Order to be followed at Wastewater Commissioner Meetings.

Action required: a motion to adopt the Rules of Order for Wastewater Commissioner Meetings.

2. Appointment of Chief Executive and Administrative Official of the Wastewater Department, and of the Superintendent of the Wastewater Department, Pursuant to Article V, Section 7 of the Town Charter.

Action required: a motion to appoint Roberta Smith as Chief Executive and Administrative Official of the Wastewater Department and to appoint Ross Parker as Superintendent of the Wastewater Department for the ensuing year.

3. Review and approval of the FY11 Wastewater Budget. Enclosed for the Board's review and approval is the proposed FY11 Wastewater Budget. Included is a budget message from Ross Parker along with some Wastewater revenue history and projections.

Action required: *A motion to approve the FY11 Wastewater Budget as proposed and to set the FY11 wastewater rate at \$3.75/100 cubic feet.*

4. Bid Award: Rawson Avenue Pump Station. With the voter approval of the Rawson Avenue Pump Station bond issue, you can now confirm the award of the bid for the work. In addition, the Board should confirm the proposed financing with the Clean Water State Revolving Loan Fund as outlined in the enclosed correspondence.

Action required: *A motion to confirm the award of the bid for the Rawson Avenue Pump Station to Apex Construction, Inc. in the amount of \$498,200, and to confirm the project financing in the amount of \$660,000 with the Clean Water State Revolving Loan Fund for a 15 year term.*